



Republic of the Philippines
COMMISSION ON AUDIT

City of Iligan

Office of the City Auditor

City Hall, Buhanginan Hills Palao, Iligan City



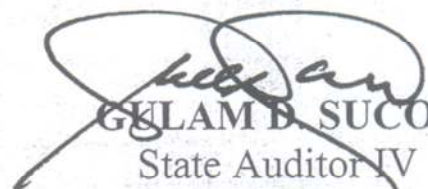
January 3, 2013

Archt. Gil R. Balondo
Bids and Awards Committee
Iligan City

We are submitting herewith the copy of 2013 Project Procurement Management Plan (PPMP) of this Office.

Please acknowledge receipt hereof.

Very truly yours,


GILAM D. SUCOR
State Auditor IV
Audit Team Leader
(City Auditor)

Project Procurement Management Plan (PPMP) 2013

Program/Activity/Project (APP)

1. Examine, Audit and Settle, in accordance with the law and regulation, all accounts pertaining to the revenues & receipts of, and expenditures as uses of funds & property, owned or held in trust by, or pertaining to the Local Government Unit, Iligan City
2. Preserve the vouchers pertaining thereto.
3. Prepare the Annual Audit Report for the Local Government Unit, Iligan City.
4. Perform such other duties and functions as may be prescribed by law.

Plan Control No. _____													Page 1 of Page 2	
Department/Office: City Auditor Office				Planned Amount						Date Submitted: January 3, 2013				
				Regular	Contingency		Total							
Item No.	Description	Unit Cost	Quantity	PROCUREMENT SCHEDULE										
				Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter			
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount		
1	Bond Paper A4 Subs-20	P 175.00	200 rms.	P 35,000.00	50 rms.	P 8,750.00	50 rms.	P 8,750.00	50 rms.	P 8,750.00	50 rms.	P 8,750.00		
2	Record Book - 50 Leaves	67.00	20 pcs.	1,340.00	-	-	10 pcs.	670.00	5 pcs.	335.00	5 pcs.	335.00		
3	Fax Paper	75.00	10 rls.	750.00	2 rls.	150.00	4 rls.	300.00	2 rls.	150.00	2 rls.	150.00		
4	Folder Long	4.50	400 pcs.	1,800.00	100 pcs.	450.00	75 pcs.	337.50	99 pcs.	445.50	126 pcs.	567.00		
5	Folder Short	4.00	100 pcs.	400.00	25 pcs.	100.00	67 pcs.	268.00	-	-	8 pcs.	32.00		
6	Envelope Brown, Long	2.50	400 pcs.	1,000.00	221 pcs.	552.50	75 pcs.	187.50	75 pcs.	187.50	29 pcs.	72.50		
7	Envelope Brown, Short	2.00	460 pcs.	920.00	115 pcs.	230.00	100 pcs.	200.00	100 pcs.	200.00	145 pcs.	290.00		
8	Expanded Envelope, Long	12.00	100 pcs.	1,200.00	50 pcs.	600.00	20 pcs.	240.00	20 pcs.	240.00	10 pcs.	120.00		
9	Parker Ballpen, Refill	85.00	40 bxs.	3,400.00	10 bxs.	850.00	10 bxs.	850.00	10 bxs.	850.00	10 bxs.	850.00		
10	My-Gel Pen, Red	29.50	80 pcs.	2,360.00	50 pcs.	1,475.00	20 pcs.	590.00	10 pcs.	295.00	-	-		
11	My-Gel Pen, Black/Blue	29.50	70 pcs.	2,065.00	30 pcs.	885.00	20 pcs.	590.00	20 pcs.	590.00	-	-		
12	Mechanical Pencil	81.25	8 pcs.	650.00	4 pcs.	325.00	-	-	4 pcs.	325.00	-	-		
13	Mechanical Lead	60.00	12 bxs.	720.00	-	-	4 bxs.	240.00	4 bxs.	240.00	4 bxs.	240.00		
14	Paper Fastener, Plastic	35.00	20 bxs.	700.00	-	-	10 bxs.	350.00	5 bxs.	175.00	5 bxs.	175.00		
15	Paper Clips, Small, Plastic	7.50	20 bxs.	150.00	-	-	10 bxs.	75.00	5 bxs.	37.50	5 bxs.	37.50		
16	Stabilo	36.00	12 pcs.	432.00	-	-	4 pcs.	144.00	4 pcs.	144.00	4 pcs.	144.00		
17	Binding Strips - 1 Inch	59.00	50 pcs.	2,950.00	30 pcs.	1,770.00	20 pcs.	1,180.00	-	-	-	-		
18	Transparent Tape - 1 Inch	15.00	20 pcs.	300.00	-	-	5 pcs.	75.00	5 pcs.	75.00	10 pcs.	150.00		
19	Carbon paper, Plastofoid	547.00	1 bx.	547.00	-	-	1 bx.	547.00	-	-	-	-		
20	Mailing Envelope	462.00	1 bx.	462.00	-	-	1 bx.	462.00	-	-	-	-		
Sub-Total				P 57,146.00		P 16,137.50		P 16,056.00		P 13,039.50		P 11,913.00		

Item No.	Description	Unit Cost	Quantity	Total Cost	P R O C U R E M E N T S C H E D U L E							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
21	Continuous Paper - Single	695.00	3 bxs.	P 2,085.00	-	P -	1 bx.	P 695.00	1 bx.	P 695.00	1 bx.	P 695.00
22	Continuous Paper - 2 Ply	875.00	4 bxs.	3,500.00	-	-	2 bxs.	1,750.00	1 bx.	875.00	1 bx.	875.00
23	Computer Ribbon	125.00	8 pcs.	1,000.00	-	-	2 pcs.	250.00	2 pcs.	250.00	4 pcs.	500.00
24	Mouse A4 Tech	424.75	4 pcs.	1,699.00	-	-	1 pc.	424.75	1 pc.	424.75	2 pcs.	849.50
25	Desk-name	3,800.00	3 units	11,400.00	3 units	11,400.00	-	-	-	-	-	-
26	Lazerjet Toner C4092A	3,290.00	11 units	36,190.00	5 units	16,450.00	2 units	6,580.00	2 units	6,580.00	2 units	6,580.00
27	Toner, Dialta Di1610	2,900.00	5 pcs.	14,500.00	-	-	1 pc.	2,900.00	2 pcs.	5,800.00	2 pcs.	5,800.00
28	Ink, 704 Black	400.00	50 pcs.	20,000.00	12 pcs.	4,800.00	10 pcs.	4,000.00	18 pcs.	7,200.00	10 pcs.	4,000.00
29	Ink, 704 Color	495.00	10 pcs.	4,950.00	2 pcs.	990.00	4 pcs.	1,980.00	2 pcs.	990.00	2 pcs.	990.00
30	USB 4 Gig	595.00	8 pcs.	4,760.00	-	-	4 pcs.	2,380.00	2 pcs.	1,190.00	2 pcs.	1,190.00
31	Trush Can	125.00	3 pcs.	375.00	3 pcs.	375.00	-	-	-	-	-	-
32	Alcohol 70%	69.00	80 btls.	5,520.00	-	-	10 btls.	690.00	20 btls.	1,380.00	50 btls.	3,450.00
33	Tissue Paper - 2 Ply	16.50	60 rls.	990.00	-	-	10 rls.	165.00	27 rls.	445.50	23 rls.	379.50
34	Safeguards Soap	40.00	10 bxs.	400.00	-	-	4 bxs.	160.00	4 bxs.	160.00	2 bxs.	80.00
35	Domex Thick Big	300.00	4 btls.	1,200.00	-	-	1 btl.	300.00	1 btl.	300.00	2 btls.	600.00
36	Dishwashing Paste	100.00	10 cans	1,000.00	-	-	2 cans	200.00	2 cans	200.00	6 cans	600.00
37	Mop Head	80.00	4 pcs.	320.00	-	-	1 pc.	80.00	2 pcs.	160.00	1 pc.	80.00
38	Soft Broom	150.00	4 pcs.	600.00	-	-	1 pc.	150.00	1 pc.	150.00	2 pcs.	300.00
39	Purified Drinking Water, 5 Gals. Caps	35.00	120 gals.	4,200.00	-	-	20 gals.	700.00	50 gals.	1,750.00	50 gals.	1,750.00
40	Coffee/Coffeemate/Sugar	60.00	60	3,600.00	15 -	900.00	15	900.00	15	900.00	15	900.00
41	Adding Paper Tape	18.25	20 rls.	365.00	5 rls.	91.25	5 rls.	91.25	5 rls.	91.25	5 gals.	91.25
42	Filing Box	350.00	12 pcs.	4,200.00	12 pcs.	4,200.00	-	-	-	-	-	-
	Sub-Total			P 122,854.00		P 39,206.25		P 24,396.00		P 29,541.50		P 29,710.25
	Grand-Total			P 180,000.00		P 55,343.75		P 40,452.00		P 42,581.00		P 41,623.25

This is to certify that the above procurement plan is in accordance with the objectives of the office.

Prepared by:

AMANODIN M. ANGIN

State Auditor III - Asst. City Auditor

Recommended by:

GULAM D. SUCOR

State Auditor IV - City Auditor

Approved by:

PACIFICADOR M. LLUCH, JR.

City Administrator

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Plan Control No. _____												Page 1 of Page 1	
Department/Office: City Auditor Office				Planned Amount						Date Submitted: September 16, 2011			
				Regular	Contingency		Total						
Item No.	Description	Unit Cost	Quantity	Total Cost	P R O C U R E M E N T S C H E D U L E								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
1	Diesoline	P 52.00	2,122.97 ltrs.	P 110,394.44	530.74 ltrs.	P 27,598.61	530.74 ltrs.	P 27,598.61	530.74 ltrs.	P 27,598.61	530.74 ltrs.	P 27,598.61	
2	Gasoline	54.00	1,422.18 ltrs.	76,797.72	355.55 ltrs.	19,199.43	355.55 ltrs.	19,199.43	355.55 ltrs.	19,199.43	355.55 ltrs.	19,199.43	
3	Engine Oil	307.32	24 pcs.	7,375.68	6 pcs.	1,843.92	6 pcs.	1,843.92	6 pcs.	1,843.92	6 pcs.	1,843.92	
4	Grease	238.99	8 pcs.	1,911.92	2 pcs.	477.98	2 pcs.	477.98	2 pcs.	477.98	2 pcs.	477.98	
5	Gear Oil	180.04	8 pcs.	1,440.32	2 pcs.	360.08	2 pcs.	360.08	2 pcs.	360.08	2 pcs.	360.08	
6	Brake Fluid	259.99	8 pcs.	2,079.92	2 pcs.	519.98	2 pcs.	519.98	2 pcs.	519.98	2 pcs.	519.98	
Grand-Total				P 200,000.00	P 50,000.00		P 50,000.00		P 50,000.00		P 50,000.00		

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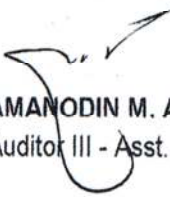
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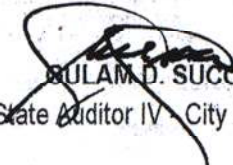
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Department/Office: City Auditor Office				Planned Amount								
				Regular	Contingency	Total		Date Submitted: September 16, 2011				
P R O C U R E M E N T S C H E D U L E												
Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Repair and Maintenance of Motor Vehicles			P 80,000.00		P 20,000.00		P 20,000.00		P 20,000.00		P 20,000.00
Grand-Total				P 80,000.00		P 20,000.00		P 20,000.00		P 20,000.00		P 20,000.00

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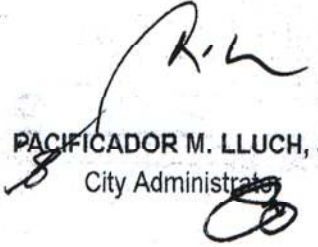
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