

## Project Procurement Management Plan (PPMP) 2014

am/Activity/Project (APP)

1. Examine, Audit and Settle, in accordance with the law and regulation, all accounts pertaining to the revenues & receipts of, and expenditures as uses of funds & property, owned or held in trust by, or pertaining to the Local Government Unit, Iligan City
2. Preserve the vouchers pertaining thereto.
3. Prepare the Annual Audit Report for the Local Government Unit, Iligan City.
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Page 1 of Page 2

Plan Control No. _____				Planned Amount								Date Submitted: October 25, 2013	
Department/Office: City Auditor Office				Regular	Contingency	Total							
Item No.	Description	Unit Cost	Quantity	Total Cost	P R O C U R E M E N T S C H E D U L E								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
	<b>OFFICE SUPPLIES</b>												
1	Isoprophyl Rubbing Alcohol 70%	69.00	36 btl.	2,484.00	9 btl.	621.00	9 btl.	621.00	9 btl.	621.00	9 btl.	621.00	
2	Hand Sanitizer	59.00	20 pcs.	1,180.00	5 pcs.	295.00	5 pcs.	295.00	5 pcs.	295.00	5 pcs.	295.00	
3	Bond Paper A4 Subs-20	175.00	80 rms.	14,000.00	20 rms.	3,500.00	20 rms.	3,500.00	20 rms.	3,500.00	20 rms.	3,500.00	
4	Bond Paper long Subs-20	185.00	40 rms.	7,400.00	10 rms.	1,850.00	10 rms.	1,850.00	10 rms.	1,850.00	10 rms.	1,850.00	
5	Bond Paper short Subs-20	165.00	85 rms.	14,025.00	25 rms.	4,125.00	20 rms.	3,300.00	20 rms.	3,300.00	20 rms.	3,300.00	
6	Binder Clip (big)	6.00	100 pcs.	600.00	25 pcs.	150.00	25 pcs.	150.00	25 pcs.	150.00	25 pcs.	150.00	
7	Binder Clip (medium)	5.00	120 pcs.	600.00	30 pcs.	150.00	30 pcs.	150.00	30 pcs.	150.00	30 pcs.	150.00	
8	Binder Clip (small)	4.00	120 pcs.	480.00	30 pcs.	120.00	30 pcs.	120.00	30 pcs.	120.00	30 pcs.	120.00	
9	Correction Tape disposable	25.00	10 pcs.	250.00	5 pcs.	125.00			5	125.00			
10	Cutter, heavy duty	33.00	6 pcs.	198.00	6	198.00							
11	Data File Box (15'/5')	69.00	150 box	10,350.00	20 box	1,380.00	65 box	4,485.00	65 box	4,485.00			
12	CD/DVD Re-writable 4.7 GB	75.00	20 pcs.	1,500.00	5 pcs.	375.00	5 pcs.	375.00	5 pcs.	375.00	5 pcs.	375.00	
13	Envelope Kraft ,Long	2.50	100 pcs.	250.00	25 pcs.	62.50	25 pcs.	62.50	25 pcs.	62.50	25 pcs.	62.50	
14	Expanded Envelope, Long	12.00	200 pcs.	2,400.00	50 pcs.	600.00	50 pcs.	600.00	50 pcs.	600.00	50 pcs.	600.00	
15	Fax Paper	75.00	6 rls.	450.00	2 rls.	150.00	2 rls.	150.00	2 rls.	150.00			
16	Folder Long	4.50	300 pcs.	1,350.00	75 pcs.	337.50	75 pcs.	337.50	75 pcs.	337.50	75 pcs.	337.50	
17	Folder Short	4.00	100 pcs.	400.00	25 pcs.	100.00	25 pcs.	100.00	25 pcs.	100.00	25 pcs.	100.00	
18	Glue All Purpose	50.00	2 jar	100.00	1 jar	50.00	1 jar	50.00					
19	Ink Cartridge, 704 Black	400.00	100 pcs.	40,000.00	25 pcs.	10,000.00	25 pcs.	10,000.00	25 pcs.	10,000.00	25 pcs.	10,000.00	
20	Ink Cartridge, 704 Color	495.00	100 pcs.	49,500.00	25 pcs.	12,375.00	25 pcs.	12,375.00	25 pcs.	12,375.00	25 pcs.	12,375.00	
21	Ink Cartridge, 678 black	400.00	30 pcs.	12,000.00	15 pcs.	6,000.00			15 pcs.	6,000.00			
22	Ink Cartridge, 678 colored	410.00	30 pcs.	12,300.00	15 pcs.	6,150.00			15 pcs.	6,150.00			
23	Mouse A4 Tech	424.75	4 pcs.	1,699.00	4 pcs.	1,699.00							



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Department/Office: City Auditor Office				Planned Amount				Date Submitted: October 25, 2013				
				Regular	Contingency	Total						
P R O C U R E M E N T S C H E D U L E												
Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
1	Diesoline	52.00	3600 ltrs.	187,200.00	900 ltrs.	46,800.00	900 ltrs.	46,800.00	900 ltrs.	46,800.00	900 ltrs.	46,800.00
2	Brake Fluid	259.99	8 pcs.	2,079.92	2 pcs.	519.98	2 pcs.	519.98	2 pcs.	519.98	2 pcs.	519.98
3	Engine Oil	307.32	24 pcs.	7,375.68	6 pcs.	1,843.92	6 pcs.	1,843.92	6 pcs.	1,843.92	6 pcs.	1,843.92
4	Grease	238.99	8 pcs.	1,911.92	2 pcs.	477.98	2 pcs.	477.98	2 pcs.	477.98	2 pcs.	477.98
5	Gear Oil	179.06	8 pcs.	1,432.48	2 pcs.	358.12	2 pcs.	358.12	2 pcs.	358.12	2 pcs.	358.12
<b>Grand-Total</b>				<b>200,000.00</b>		<b>50,000.00</b>		<b>50,000.00</b>		<b>50,000.00</b>		<b>50,000.00</b>

This is to certify that the above procurement plan is in accordance with the objectives of the office.

Prepared by:

*Isabel D. Garay*  
**ISABELA D. GARAY**  
 State Auditor III - Audit Team Member

Recommended by:

*Evangelina T. Daba*  
**EVANGELINE T. DABA**  
 State Auditor IV - City Auditor

Approved by:

**CELSO G. REGENCIA**  
 City Mayor


*Melchor Tolosa*  
**MELCHOR TOLOSA**  
 CITY GOV. II

No.	Description	Unit Cost	Quantity	Total Cost	P R O C U R E M E N T S C H E D U L E							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount
58	Office Curtains/blinds	1,350.00	16 panels	21,600.00	16 panels	21,600.00						
59	Flower Vase	250.00	12 pcs.	3,000.00	12 pcs.	3,000.00						
60	Laundry Services for curtains	25.00	120 kl.	3,000.00	60 kl.	1,500.00					60 kl.	1,500.00
	<b>Grand-Total</b>		<b>2196</b>	<b>246,886.80</b>	<b>640</b>	<b>102,715.70</b>	<b>529</b>	<b>45,881.10</b>	<b>568</b>	<b>58,381.10</b>	<b>460</b>	<b>39,908.90</b>

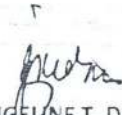
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246,886.80


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**ISABELLA D. BARAY**  
 State Auditor III - Audit Team Member

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**EVANGELINE T. DABA**  
 State Auditor IV - City Auditor

Approved by:

  
**CELSO G. REGENCIA**  
 City Mayor

  
**MELCHOR S. ALONZOLA**  
 CITY GOVT. DEPT. HEAD II





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					Quantity	Amount	Quantity	Amount	Quantity	Amount	Quantity	Amount	
1	Repair and Maintenance of of Motor Vehicles			80,000.00	-	20,000.00		20,000.00		20,000.00		20,000.00	
	Includes:												
A.	Tire ( 75x15 )		4 pcs.										
B.	Early Warning Device		1 set										
2	Periodic Maintenance of Gov't. Vehicle (change oil, engine tune up, change oil filters, etc.)			20,000.00		5,000.00		5,000.00		5,000.00		5,000.00	
	<b>Grand-Total</b>			<b>100,000.00</b>		<b>25,000.00</b>		<b>25,000.00</b>		<b>25,000.00</b>		<b>25,000.00</b>	

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